

Civil Defence Emergency Management Group Meeting Minutes

Meeting held via audiovisual link
on Tuesday 1 March 2022, commencing at 11.00am

Tuhinga/Present:

Chair, NRC Councillor, Rick Stolwerk
WDC Mayor, Sheryl Mai
KDC Alternate Representative, Councillor Anna Curnow
FNDC Councillor Dave Collard
NZ Police Representative Superintendent Tony Hill
FENZ Representative Commander Wipari Henwood
NEMA Representative Chloe Marshall (Observer Status)

I Tae Mai/In Attendance:

Full Meeting

NRC Chair, Penny Smart
NRC Representative, Cr Colin Kitchen
FNDC Representative, Cr Kelly Stratford
WDC Representative, Cr Nicholas Connop
FNDC CEO, Shaun Clarke
NRC Group Manager - Community Resilience, Victoria Harwood
Northland CDEM, Graeme Macdonald
Northland CDEM, Jenny Calder
Northland CDEM, Shona Morgan
Northland CDEM, Tegan Capp
Northland CDEM, Evania Arani
Northland CDEM, Claire Nyberg
Northland CDEM, Mana Wright
Northland CDEM, Bill Hutchinson
Northland CDEM, Murray Wright
Northland CDEM, Sarah Boniface
FNDC, Andy Finch
NRC, Meloney Tupou

The Chair declared the meeting open at 11.07am.

Ngā Mahi Whakapai/Housekeeping (Item 1.0)

Ngā whakapahā/Apologies (Item 2.0)

Moved (Collard / Curnow)

That the apologies from KDC Mayor Dr Jason Smith for non-attendance be received.

Carried

Nga whakapuakanga/Declarations of Conflicts of Interest (Item 3.0)

It was advised that members should make declarations item-by-item as the meeting progressed.

Confirmation of Minutes - 2021 11 10 Civil Defence Emergency Management Group Meeting Minutes Unconfirmed (Item 4.1)

Report from Laura Exton, Community Resilience Executive Assistant

Moved (Collard/Curnow)

That the minutes of the Civil Defence Emergency Management Group meeting held on Wednesday 10 November 2021 be confirmed as a true and correct record.

Carried

Receipt of Schedule of Actions (Item 4.2)

Report from Laura Exton, Community Resilience Executive Assistant

Moved (Mai/Stolwerk)

That the Civil Defence Emergency Management Group Schedule of Actions be reviewed and receipted.

Carried

NEMA Monthly Update (Item 5.1)

Report from Graeme MacDonald, Emergency Manager

Moved (Hill/Curnow)

That the report 'NEMA Monthly Update' by Graeme MacDonald, Emergency Manager and dated 9 February 2022, be received.

Carried

Northland CDEM Group Plan - Targets and actions (Item 5.2)

Report from Graeme MacDonald, Emergency Manager

Moved (Stolwerk/Collard)

That the report 'Northland CDEM Group Plan - Targets and actions' by Graeme MacDonald, Emergency Manager and dated 22 February 2022, be received.

Carried

Northland CDEM Group, CEG and Group appointments (Item 6.1)

Report from Graeme MacDonald, Emergency Manager

Moved (Mai/Stolwerk)

That the report 'Northland CDEM Group, CEG and Group appointments ' by Graeme MacDonald, Emergency Manager and dated 22 February 2022, be received.

Carried

Secretarial note: *remove Gemma Aspden (FNDC) and Alistair Wiseman (WDC) from Local Welfare Manager position.*

CEG Chair's Report (Item 6.2)

Report from Victoria Harwood, Pou Tiaki Hapori - GM Community Resilience

Moved (Stolwerk/Collard)

That the report 'CEG Chair's Report ' by Victoria Harwood, Pou Tiaki Hapori - GM Community Resilience Chairperson and dated 22 February 2022, be received.

Carried

Secretarial note: *WDC Mayor Mai raised concern for the wellbeing of the CDEM Group Office with the volume of work and emergency responses over the last couple of years, and if the Committee could provide any further support they will where possible.*

Northland Water Resilience (Item 6.3)

Report from Graeme MacDonald, Emergency Manager

Moved (Stolwerk/Collard)

That the report 'Northland Water Resilience ' by Graeme MacDonald, Emergency Manager and dated 22 February 2022, be received.

Carried

Tsunami activity in Northland following Hunga Tonga-Hunga Ha'apai volcanic eruption (Item 6.4)

Report from Murray Soljak, Emergency Management Communications Specialist

Moved (Curnow/Mai)

That the report 'Tsunami activity in Northland following Hunga Tonga-Hunga Ha'apai volcanic eruption' by Murray Soljak, Emergency Management Communications Specialist and dated 22 February 2022, be received.

Carried

Kaimaumau Fire Response (Item 6.5)

Report from Sarah Boniface, Emergency Management Specialist; Bill Hutchinson, Emergency Management Specialist and Wipari Henwood, FENZ - Northland District Manager

Ngā mahi tūtohutia / Recommendation

That the report 'Kaimaumau Fire Response' by Sarah Boniface, Emergency Management Specialist; Bill Hutchinson, Emergency Management Specialist and Wipari Henwood, FENZ - Northland District Manager and dated 22 February 2022, be received.

Northland Multi-Agency Coordination Centre update (Item 6.6)

Report from Graeme MacDonald, Emergency Manager

Ngā mahi tūtohutia / Recommendation

That the report 'Northland Multi-Agency Coordination Centre update' by Graeme MacDonald, Emergency Manager and dated 22 February 2022, be received.

Whakamutunga (Conclusion)

The meeting concluded at 12.07pm.